

## ➤ Personnel

- Full name
- Program
- Credentials
- Social Security Number
- Date of Birth
- PGY Level / Current Level of Training
- Address
- Email Address
- Phone Number
- Emergency Contacts
- Certifications
- Permit / License Number
- ID Numbers
- NPI Number
- DEA Number
- Lab Coat / Uniform Size
- Immunizations
- Background Studies
- Attached Files and Notes
  - Diploma
  - ECFMG
  - Completion Certificates
  - Termination/ Graduation Forms
- Onboarding Checklists for GME, Programs and Sites
- Resident/Fellow Roster Report

## ➤ Portfolio

- Semi-Annual Reviews
- Scholarly Activities
  - Abstracts
  - Presentations
  - Publications
  - Journals

## ➤ Conferences

- Conference Schedule
  - Stand Alone and Recurring Conferences
- Speaker Information
- Presentation Information
- Conference Locations
- Powerpoints/Handouts

## ➤ Schedules

- Rotation Schedule – Residents, Fellows, Students and Faculty
- Rotation Information
- Rotation Requirements
- Continuity Clinic
- Curriculum

## ➤ Administration

- Dashboard
- Agreements – PLA's, Master Affiliation Agreements, Financial Addendums and AIPA's
- Program Personnel and Faculty – Program Director, Program Coordinator, Core Faculty and CCC
- Policies – Institution and Program
- Action Plans
- Projects & Teams
- RRC Visits
  - Citations

## ➤ Logger

- Procedures Performed by Trainees
- Resident, Fellow and Student Procedure Privileges

## ➤ Evaluations

- Complete Evaluations on Trainees
- Review Evaluation Data

## ➤ Work Hours

- Dashboard
- View Hours

## ➤ Custom Reports

- Rotating Residents/Fellows
- Rotations
- RMS Usernames & Passwords

## ➤ Help

- New Support Ticket
- Knowledge Base, My Tickets, Forum
- Feedback
- Tutorial Videos
- GME Mailing List

The information listed above is only a portion of what can be found in the Residency Management Software (RMS). If you would like to know more or schedule training, please email [MMCGMEHelp@umn.edu](mailto:MMCGMEHelp@umn.edu) or call 612-624-0750 ([www.mmcmeservices.org](http://www.mmcmeservices.org)).