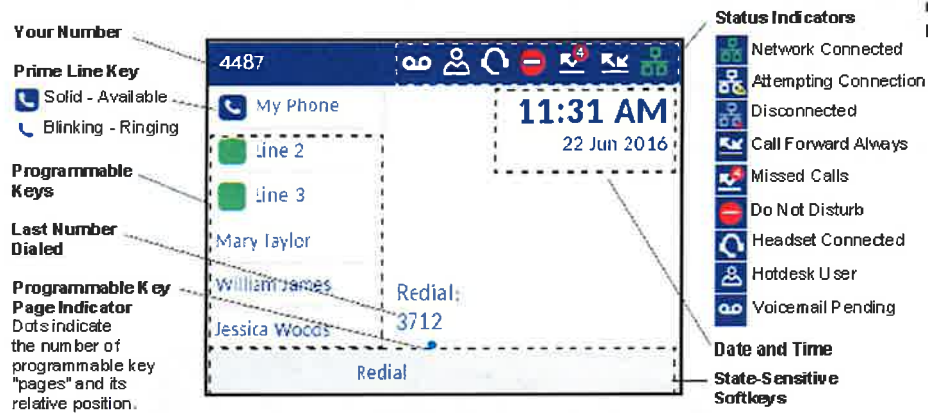


HOME SCREEN

The Home Screen displays the date and time along with the last dialed number. It is the default screen displayed when the phone is in an idle state.



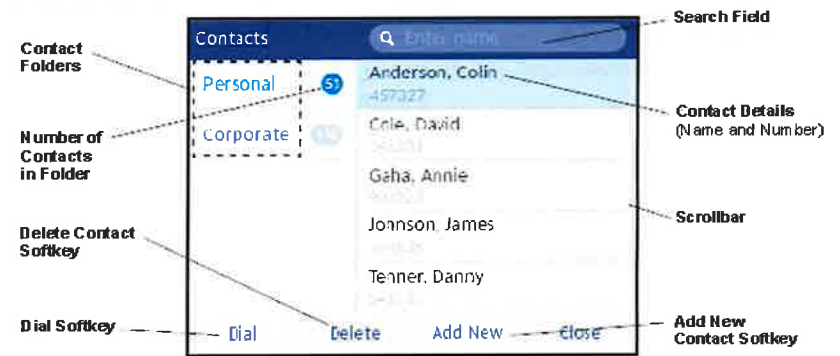
CALL SCREEN

During an incoming, outgoing or when on an active call, all the essential information regarding the call is displayed on screen, including the caller's avatar, name, number, and call duration timer. The context-sensitive softkeys also change allowing you access to more call handling features.



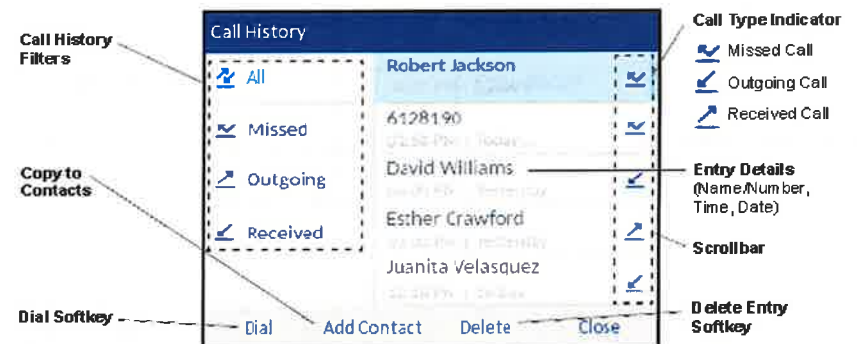
CONTACTS SCREEN

The Contacts application is your personal phone book and directory, conveniently stored within your phone. The Mitel MiVoice 6900 IP phone supports a localized Personal contact folder as well as enhanced functionality allowing for interoperability with LDAP (corporate) directories.



CALL HISTORY

The Call History application is a stored log of your missed, outgoing and received calls. You can view details of all your outgoing, received, or missed calls. Your telephone logs the type of call, information regarding the remote party (name, number and avatar), and the time of the call.





- 1 LCD Screen
- 2 Programmable Keys
- 3 Soft Keys
- 4 Navigation Keys/Select Button
- 5 Dial Pad
- 6 Fixed Function Keys
- 7 Handset (Optional cordless handset shown)
- 8 Speaker

Fixed Function Keys

	Contacts		Goodbye
	Call History		Redial
	Voicemail		Hold
	Settings		Mute
	Volume		Speaker / Headset

Use the Navigator key **4** to select between multiple pages of programmable keys **2**.

INTERNAL CALLS

- + Pick up the handset (optional)
- + Dial the extension number
- + Called party's phone will ring

MAKING A CALL

- + Pick up the handset (optional)
- + Dial **9** for an outside line
- + Dial the **10** digit telephone number

Your phone must be configured to use the Speaker audio path for speaker operation or Headset audio path for headset operation.

ANSWERING USING A HEADSET

- + Press the top left line key or
- + Press the Speaker /Headset key (bottom right) or
- + Press the Answer key on the earpiece (if you have a wireless headset)

TRANSFER A CALL

While connected to a live call

- + Press the softkey
- + Dial the desired number Hang up or Press the softkey to complete the transfer OR
- + Wait for the called party to answer (warm transfer), announce the transfer, then either hang up or Press the softkey to complete the transfer..
- + Cancel the transfer & get back to caller by pressing the "Back to Held" softkey

CONFERENCE

While connected to a 2-party call

- + Press softkey
- + Dial the number of the next party
- + Wait for an answer
- + Press all parties are connected

To leave a Conference

- + Hang up or press (Goodbye)

MUTE

To Mute the microphone during a call

- + Press **Mute**, the Mute light turns on

To turn Mute off during a call

- + Press **Mute**, the Mute light turns off

HOLD

To place a call on Hold

- + Press (**Hold**)
- + Hang up or place another call

To return to a call on Hold

Tap the applicable **Line Key** with the flashing (**Hold**) Icon.