

# MMCGME Services

October 2020 Newsletter



## New Innovations Live Webinar: Conference Management

New Innovations offers monthly, 25 minute webinar on Thursdays.

**WHAT'S NEXT:** Conference Management,  
October 8, 2020 (9:00 am - 10:00 am CDT)

- Manage details like speakers, room assignments, topics, notifications and attachments.
- Track attendance using our native QR code scanner in our enhanced mobile app.
- View your conference calendar and generate reports on conferences attended.
- Create and deploy surveys to determine attendee apprehension or to collect feedback.

To register for the live webinar click on the following link: [Free Webinar - Conference Management](#)

## Second Annual Story Slam



The MMCGME will host a [Second Virtual Twin Cities Wide Moth-Inspired Story Slam Event on October 22](#). We hope this event will foster community through storytelling.

We plan to convene trainees from all programs across the Twin Cities to share their stories and Faculty and their family members are welcome to attend. This event may contain mature content.

Story submission deadline extended to October 7th.

## Coordinator Resources

The MMCGME Website provides valuable resources to assist with residency/fellowship program oversight. Check out the [Coordinator Resources](#) section of the MMCGME home page/under Resources/Forms and then scroll to Coordinator Resources, you can find such details as:

- Change your Coordinator of Record in RMS
- Adding a Non-Primary Rotation
- RMS Periodic Checklist
- Tracking Moonlighting in RMS
- The Importance of the Block Schedule
- Time Away Process
- Time Away Extends Form
- Onboarding Resources
- MMCGME Required Data & Documentation
- What Fields Can I Edit in RMS
- Coordinator Advisory Work Group (CAWG)



## It's Almost Time to Fall Back!!!

Daylight Savings time ends on October 31, 2020. Don't forget to turn your clocks back 1 hour on Sunday, November 1st.

## RMS Training



Sign up for RMS Training via Zoom!

- Select your preferred date
- Tell us what training you want
- Registration form can be found on our [website](#).

Any questions, please email us at [RMSHelp@umn.edu](mailto:RMSHelp@umn.edu).

## Thank You!!

Thank you to everyone who attended the 10th Annual GME Virtual Coordinator Conference Session: Professional Development 2.0, Leading in a Pandemic. The event was very well received and well attended. For those who could not attend the event, the session was recorded and is available on the GME website.

Conference survey results are in and can be reviewed [here](#).

## Contact Us

RMSHelp@umn.edu  
612-624-0750  
Mayo Building, G-255  
420 Delaware St SE  
Minneapolis, MN 55455

## New Coordinator - Let Us Know

Here are two resources which you may need:

- [Change your coordinator of record](#) – details where in the software to make needed changes
- For non-UMN program, notify rmshelp@umn.edu of the change; for UMN programs, complete this [GME Office Form](#).