

# MMCGME Services

March 2021 Newsletter



## March Webinar Series Incoming Learning Checklist

Learn the steps to preparing for the New Academic Year, Training Records, ERAS Import/Add New Learners, Rotation Names, Rotation Favorites, Curriculum, Assignments, Verify Procedures and Diagnosis, Evaluation Forms, Evaluation Session, and Conferences.

Learn how to accomplish these tasks and more during this free live webinar.

[Click here to register for the webinar.](#)

- Thursday, March 11 at 10:00 a.m. EST
- Thursday, March 11 at 2:00 p.m. EST

## Permit, License, and DEA Documentation



Residency permits, state licenses and DEA's should be kept updated in RMS per the [MMCGME required data guidelines](#).

To do this, go to Personnel > Search for a trainee > Go to either Licenses or Permits depending on which type you are entering. Enter the requested information and upload a copy of the document > Save.

This process assures that license/permit information is housed and available in the same place for all trainees.

## RMS Trainee/Faculty Password Reset

Need to update a trainee or faculty member's username or password? It's a cinch to change a username or reset a password for program faculty, resident or fellow trainees in RMS. Follow these quick and easy tips available by clicking this link: ([Editing or Resetting Username & Password](#))

## Coordinator Corner...



### What's the Pod Squad?

It's a monthly podcast club! Similar to a monthly book club but with podcasts. This is a fun social event created by coordinators for those supporting our clinical learners. The Pod Squad is brought to you through a joint effort of the MMCGME Operations Committee & the UMN Coordinator Advisory Work Group.

Tune in and join us on March 17th for **NPR's TED Radio Hour-Luck, Fortune & Chance**. For more information, [click here](#)! Please RSVP by March 16, 2021.

### MMCGME Coordinator Conference Series

Thank you to everyone who attended the February 19th MMCGME Virtual Coordinator Conference Session: **Where Do I Grow From Here**. The event was well received and generated excitement. For those who were unable attend, the session has been recorded and is available on the [MMCGME Services website](#).

If you have missed any of the 2020-2021 conference series, take a moment to review the other available conference sessions:

- Virtual Interviewing: One Program's Perspective
- Professional Development 2.0: Leading in a Pandemic



If you would like to share encouragement, ideas, or techniques with the coordinator community, please forward an email to [prime025@umn.edu](mailto:prime025@umn.edu).

### Contact Us:

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