

MMCGME Services

January 2020 Newsletter

Did you know?

Previously when you reset a users password, you were able to reset their password to their username for 30 minutes. This has been removed for increased security. Coordinators can reset a password by going to the users Personnel file and clicking on Username & Password underneath the users photo. You can only reset passwords for users in your department(s).

RMS Training

Sign up for RMS Training!

- Select your preferred date
- Tell us what training you want
- Registration form can be found on our [website](#).

As always, if the available days/times do not work for you, please email us at RMSHelp@umn.edu. We can come to your site as well.



Year-End To-Do's

The MMCGME Services office will soon begin to close out the 2019 calendar year and there are ways you can help. If we come across any issues we will be reaching out to you for your assistance.

- For programs still logging duty hours:
 - Review Duty Hours for all of your trainees. Make sure hours have been entered AND approved.
 - Verify that ALL vacation/sick/conference time away has been logged if your program rotates to the VA.
- For programs on Rotation Protocol:
 - Ensure the block schedule is updated and all Unspecified rotations are replaced with the correct rotation.
 - For programs that rotate to the VA, verify ALL vacation/sick/conference time away is entered in the block schedule as a non-primary rotation.
- For all programs:
 - Run a [Block Gap report](#) and correct any gaps in schedules. Remember, for each day of the academic year a rotation needs to be entered and marked as "Primary".
 - If the Time Away Extends rotation is being used, be sure [documentation](#) has been sent to us. Please only use this rotation if a trainee is extending their time.

Save the Date

AHME Webinar - *Developing Resident Patient Safety Leaders: Going Beyond Checking the Box*

This webinar will be shown in Mayo G254-16 on Tuesday, January 28th at 12p.

In this webinar you will learn to: Describe the importance of physician involvement in patient safety and quality improvement; List methods for incorporating quality improvement and patient safety processes and principles into graduate medical education; Outline methods for successful development of an interprofessional simulated Root Cause Analysis course; List strategies to maximize involvement and participation in GME-sponsored educational activities; and, Summarize the key components of a Root Cause Analysis (RCA) that can lead to systems changes and stronger corrective action plans.

Please RSVP to RMSHelp@umn.edu

Contact Us

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