

Executive Summary (This is just a Template, please submit what you feel is relevant)

- Program Description:
 - Current number of trainees per year and length of program
 - Current training sites
- What do you want to change?
 - New training locations
 - Shifts from current locations
 - Program expansion or constriction
- Why do you want to make this change?
- Who have you discussed your plans for change with at the current and proposed locations?
- Trainee completion rates, board pass rates, survey responses/results of satisfaction - are the trainees happy?
- Are the faculty good with what's going on? How many faculty?
- Where are your graduates working?