

Conferences Module Training Outline

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Setting Up Attendance Requirement for Conferences: <ul style="list-style-type: none"> • By Department Personnel • By Status • By Status and Content Category 	Pages 9-10	Help>Tutorial Videos>Conferences-[11.3] Conferences-Setup
Creating a Conference: <ul style="list-style-type: none"> • Recurring vs stand alone conferences • Speaker Tab • Attachment Tab • Links Tab • Attendee Notification Tab • Competencies & Objectives Tab 	Pages 10-15	Help>Tutorial Videos>Conferences-[11.2] Create a Conference
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