ADDING MMCGME REQUIRED DOCUMENTATION INTO CHECKLISTS

MMCGME staff needs to accept all “MMCGME Required Documentation so steps have been created for you to incorporate into your checklists:

The following steps have been created for your use:

- MMCGME Completion Certificates from Previous Training Programs 2017-18
- MMCGME Diploma 2017-18
- MMCGME-ECFMG Certificate 2017-18
- MMCGME Personal Information 2017-18
- MMCGME Prior Training Form 2017-18

ADDING MMCGME STEPS TO CHECKLISTS

1. Click **Add Existing Step**
2. On the view steps pane change the listing from Department to all Steps

3. Select an MMCGME step from the list above.
4. Click View/Edit Step
5. Repeat steps until all MMCGME Steps are inserted in your checklist